

GOVERNANCE

COMMITTEE DECISION SHEET

AUDIT AND PERFORMANCE SYSTEMS COMMITTEE - TUESDAY, 12 FEBRUARY 2019

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Members are requested to intimate any declarations of interest</u>	Councillor Duncan declared an interest in Item 12 on the agenda (Ethical Care & Living Wage Update Report) by virtue of her position as a paid official of Unison. Councillor Duncan intimated her intention to absent herself during that discussion. The Committee resolved:- To note Councillor Duncan's intimation and intention		
1	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	The Committee resolved:- To note that there was no exempt business to be considered.		
2	<u>Welcome and Apologies</u>			
3	<u>Minute of Previous Meeting of 13 November 2018</u>	The Committee resolved:- To approve that the minute was an accurate reflection of the meeting.		
4	<u>Forward Report Planner</u>	The Committee resolved:-		

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		To note its content and timelines.		
5	<u>Strategic Risk Register Review</u>	<p>The Committee resolved:-</p> <ul style="list-style-type: none"> (i) To approve and provide comment on the revised risk register, as at Appendix A (ii) Undertake an in-depth review of 1, 2 & 3 within the strategic risk register at appendix (iii) To provide comment on the revised risk appetite statement, as at Appendix B, and (iv) To require the report be revised to include consideration of the comments made. 		Martin Allan
6	<u>Board Assurance & Escalation Review</u>	<p>The Committee resolved:-</p> <p>To approve and provide comment on the Board Assurance and Escalation Framework, as at Appendix A.</p>		Martin Allan
7	<u>Transformation Programme Monitoring (including PCIP)</u>	<ul style="list-style-type: none"> (i) To note the information provided in this report within the context of the discussion held and the specific requests for further reports as noted (ii) to commend officers for the quality of the process followed and the evaluation reports provided. (iii) Circulate a list of projects that were to be reallocated from the Transformation Programme 		Gail Woodcock

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		(iv) Submit the requested report(s) to the Committee Meeting of 20 August 2019		
8	<u>Performance Monitoring</u>	<p>The Committee resolved:-</p> <p>(i) To notes the mapping of the strategic performance indicators to the strategic aims and the strategic risk register.</p> <p>(ii) To approve the proposed reporting arrangements of the strategic aims to both the Clinical and Care Governance and Audit and Performance Systems Committee.</p>		
9	<u>Delayed Discharges</u>	<p>The Committee resolved:-</p> <p>To note the performance information contained within the report</p>		
10	<u>Review on Progress with Locality Planning</u>	<p>The Committee resolved:-</p> <p>To note the contents of the report</p>		
11	<u>Strategic Commissioning Implementation Plan Review</u>	<p>The Committee resolved:-</p> <p>To note the content of the report</p>		
12	<u>Ethical Care Charter & Living Wage Update Report</u>	<p>The Committee resolved:-</p> <p>(i) To note the implementation of the Scottish</p>		

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		<p>Living Wage.</p> <p>(ii) To note the progress across the stages of the Charter.</p> <p>(iii) To note that the Charter will be included in the workstream for Care at Home commissioning.</p> <p>(iv) To encourage that service delivery partners strive to achieve all aspects of the Charter.</p> <p>(v) To re-emphasise that the Charter was endorsed and not signed.</p>		
13	<u>Financial Monitoring</u>	<p>The Committee resolved:-</p> <p>(i) To note this report in relation to the IJB budget and the information on areas of risk and management action that are contained herein.</p> <p>(ii) To note the budget virements indicated in Appendix E.</p> <p>(iii) To recognise the astute financial management exercised.</p>		Alex Stephen
14	<u>External Audit Plan</u>	<p>The Committee resolved:-</p> <p>To approves the approach to external audit, as outlined in Appendix A.</p>		Alex Stephen

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15	<u>Internal Audit - Budget Setting, Monitoring and Financial Performance</u>	The Committee resolved:- To review, discuss and comment on the issues raised within the report		
16	<u>Local Government Finance - Audit Scotland</u>	The Committee resolved:- (i) To reviews, discuss and comment on the report as attached at Appendix A. (ii) To instructs the Chief Finance Officer to bring the report, <i>Local government in Scotland: Challenges and performance</i> , to be published by the Accounts Commission in March 2019, which comments on the wider challenges and performance of councils, to the Committee at its meeting in May 2019.		Alex Stephen
17	<u>Confirmation of Assurance</u>	The Committee resolved:- That they were satisfied that they had been able to discharge their duties of assurance.		

Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email derjamieson@aberdeencity.gov.uk